



ACM Booking Procedure

Overview

The booking plan begins with an initial inquiry with the customer about the type of material to be disposed of.

Booking:

1. When tipping is required, inquire with the customer about the type of material to be disposed of.
2. If this material has the potential to contain traces of asbestos, you must query the customer about whether there has been a notification of the potential for asbestos to be on site.
3. If their answer is yes, you must request a copy of the asbestos clearance certificate to proceed with the booking.
4. If a certificate cannot be provided, the job cannot go ahead.
5. All tips must be recorded in the JET Excavators and Trucks Tip Spreadsheet, including date, material, pick-up location, drop-off location, and supplier.